

# Wedding Planner Timeline

## Your Engagement

- ☐ Announce and celebrate this special occasion
- ☐ Select a wedding date
- ☐ Research venues and suppliers to include viewings and meetings
- ☐ Choose and ask bridal party i.e. best man, bridesmaids, flower girls, page boy, ushers, matron of honour, requests can be made various ways but early confirmation is advisable
- ☐ Create a binder to store and organize ideas, worksheets, receipts, brochures, etc.
- ☐ Set a budget

## 18 Months to Go

- ☐ Book venue

## 12 Months to Go

- ☐ Create a wedding website
- ☐ Hire a wedding planner if required
- ☐ Decide on theme, style and colour scheme
- ☐ Contact registra if civil marriage
- ☐ Create guest list
- ☐ Book photographer/videographer
- ☐ Book florist, band, dj, cake supplier, caterers (if not included in venue)
- ☐ Menu tasting if required
- ☐ Take Engagement photo

## 10 Months to Go

- ☐ Wedding dress shopping
- ☐ Create invitations if doing your own or contact stationer
- ☐ Start planning your honeymoon, check passports and visa requirements
- ☐ Send out save the date cards

## 8 Months to Go

- ☐ Meet with florist to discuss bouquets, button holes, table decorations etc
- ☐ Research hair and beauty/makeup
- ☐ Choose/shop for bridesmaid etc dresses

## 6 Months to Go

- ☐ Finalize the guest list
- ☐ Order invitations and other wedding stationery.
- ☐ Plan wedding-day beauty preparations ie hair and makeup, timings, whether they will come to venue etc
- ☐ Hire your wedding day transportation ie cars, horse and carriage etc
- ☐ Choose music for ceremony, first dance and choices for disco

## 4 Months to Go

- ☐ Order the wedding cake.
- ☐ Order tuxedos for the groom and groomsmen.
- ☐ Order your wedding rings.
- ☐ Send out wedding invites

## 3 Months to Go

- ☐ Select readings for service
- ☐ Do a hair and makeup run-through (including wedding veil, if applicable).
- ☐ Start writing vows if you are doing your own
- ☐ Purchase bridal party gifts if giving them
- ☐ Organise favours if having them

## 2 Months to go

- ☐ Compile seating arrangements for wedding breakfast
- ☐ Have final fitting for bridal gown and bridesmaids' dresses.
- ☐ Collect wedding licence if church wedding
- ☐ Break new shoes in

## 1 Month to Go

- ☐ Finalise all details with venue ie numbers, menu, timings etc
- ☐ Make payment to venue (terms may be different for each venue)
- ☐ Final dress fitting

## 1 Week to Go

- ☐ Final/last minute preparations/checks
- ☐ Don't forget "something old something new"
- ☐ Confirm honeymoon arrangements and start packing case
- ☐ Assemble gift bags/favours
- ☐ Confirm timings and all details with suppliers

## 1 Day to Go

- ☐ Beauty appointments ie nails, waxing etc
- ☐ Drink plenty of water and eat a good meal
- ☐ Try and get a good nights sleep

## Post Wedding Day

- ☐ Send thank you cards
- ☐ Change surname if applicable